



Local Government Act 1972  
**Whalley Parish Council**  
**Annual Meeting of the Council**

Members of the Council, you are summoned to the Annual Meeting of the Parish Council to be held on Thursday 16<sup>th</sup> May 2024 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

**Minutes**

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

<b>1.</b>	<b>To Elect a Chairman</b>	
	Cllr Martin Highton was nominated for Chairman of the Parish Council. The nomination was unanimously agreed. Cllr Highton signed the Declaration of Acceptance of Office as Chairman.	2490/24
<b>2.</b>	<b>Attendance &amp; Apologies</b>	
	Present: Cllr Caroline Allen, Cllr Clifford Ball, Cllr June Brown, Cllr Judith Carlton Cllr Martin Highton, Cllr Ged Mirfin, Cllr Jonathan Smith, Cllr John Threlfall, Cllr Richard Vickers. In Attendance: Liz Haworth Clerk, 2 members of the public.	2491/24
<b>3.</b>	<b>Vice Chairman</b>	
	Cllr John Threlfall was nominated for Vice Chairman of the Parish Council. The nomination was unanimously agreed.	2492/24
<b>4.</b>	<b>Representatives on Committees and other Outside Bodies</b>	
	It was resolved to review and nominate representatives to Committees and Outside Bodies.  It was resolved to nominate the Councillors as representatives of the Council to the appointments below.	2493/24

<b>Representatives to Committees &amp; *Outside Bodies</b>	<b>Councillor(s)</b>
*Adam Cottam Trust (3 members to serve for 4 yrs (ending 2027)	C Allen, C Ball, J Brown
Churchyard Committee	C Allen, C Ball, M Highton, J Threlfall
*LALC Ribble Valley Area Committee	R Vickers
*Parish Liaison Committee	M Highton, J Threlfall

<b>Representatives to Committees &amp; *Outside Bodies</b>	<b>Councillor(s)</b>
Planning Committee	Full Council, J Threlfall (nominated as Chairman)
*Speed Working Party Group	J Threlfall
*QEII Playing Fields Trust	J Brown
*Village Hall Committee	J Threlfall
Whalley, Barrow and Wiswell Joint Burial Committee	C Allen, J Carlton, M Highton, J Threlfall, R Vickers
*Whalley Education Foundation (2 members to serve for 3 yrs, current term (2022-2025))	C Allen, J Brown

<b>5.</b>	<b>WPC Policies</b>	
	It was resolved to confirm the Parish Council Policies are up to date.	2494/24
<b>6.</b>	<b>Parish Council Meetings</b>	
	<p>It was resolved to agree the dates of the annual calendar of meetings.</p> <p>Meetings of the Council will remain as every third Thursday of the month, except December.</p> <p>Meetings will be held at 7.30pm in the Calder Room of Whalley Old Grammar School Community Centre, Station Road, Whalley BB7 9RH, preceded by the Planning Committee meeting at 7pm.</p> <p>June 20<sup>th</sup> 2024  July 18<sup>th</sup> 2024  August 15<sup>th</sup> 2024  September 19<sup>th</sup> 2024  October 17<sup>th</sup> 2024  November 21<sup>st</sup> 2024  Budget Precept Setting Meeting November 2024 date TBC  January 16<sup>th</sup> 2025  February 20<sup>th</sup> 2025  March 20<sup>th</sup> 2025  April 17<sup>th</sup> 2025  Annual Meeting of the Parish May 1<sup>st</sup> 2025  Annual Meeting of the Council May 15<sup>th</sup> 2025</p> <p>Meeting Dates to be displayed on WPC Noticeboard and WPC website.  <a href="https://www.whalleyparishcouncil.org.uk/meeting-dates.php">https://www.whalleyparishcouncil.org.uk/meeting-dates.php</a></p>	2495/24

<b>7.</b>	<b>Next Annual Meeting of the Parish Council</b>	
	It was resolved to agree the date of the next Annual Parish Meeting of 15 <sup>th</sup> May 2025.	2496/24

Meeting Closed at 7.10pm

*Draft Minutes Subject to Confirmation*

Signed by Chairman..... Date .....

Cllr Martin Highton